

CONSTITUTION AND ETHICS COMMITTEE	AGENDA ITEM No. 10
5 FEBRUARY 2023	PUBLIC REPORT

Report of:	Adesuwa Omoregie, Interim Director Law and Governance and Monitoring Officer	
Cabinet Member(s) responsible:	Councillor John Howard, Deputy Leader and Cabinet Member for Corporate Governance and Finance	
Contact Officer(s):	Karen Dunleavy, Democratic Services Officer	Tel. 452233

WORK PROGRAMME, FUTURE DATES AND MEMBER ISSUES

RECOMMENDATIONS	
FROM: Adesuwa Omoregie, Director of Law and Governance and Monitoring Officer	Deadline date: N/A
<p>It is recommended that the Constitution and Ethics Committee</p> <p>1. Notes and agrees the Work Programme with any additional items or suggestions to be included</p>	

1. ORIGIN OF REPORT

1.1 This is a standard report to the Constitution and Ethics Committee which forms part of its agreed work programme. This report provides details of the Draft Work Programme for the following municipal year as it stands.

2. PURPOSE AND REASON FOR REPORT

2.1 The programme can be refreshed throughout the year in consultation with the senior officer and the Committee membership to ensure that it remains relevant and up to date. In addition, any delays in reporting issues are recorded so that they do not drop off the committee agenda.

2.2 This is also an opportunity for Members of the Committee to raise any issues of concern under the Committee's terms of reference for discussion or addition to the work programme.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. IMPLICATIONS

Financial Implications

4.1 There are none.

Legal Implications

4.2 There are none.

Equalities Implications

4.3 There are none.

5. APPENDICES

5.1 Appendix A - Work Programme 2024/25.

APPENDIX A

DATE: TBA JULY 2024			
		Section / Lead	Description
	Update on the Council's Complaints Process	Adesuwa Omoregie Legal	To update Members on the current process for complaints about a Councillor with the aim to gain feedback.
	INFORMATION AND OTHER ITEMS		
	Civic Awards	Rachel Edwards/Sue Proctor	Committee to review updates and recommendations as part of the Committee's role and to launch the nomination process.
	Dispensations Issues	Adesuwa Omoregie Legal	To receive an update on the use of dispensations.
	Report on Code of Conduct Issues	Adesuwa Omoregie Legal	To receive an update as to any code of conduct cases
	Draft Work Programme 2024/ 2025	Democratic Services Karen Dunleavy	

DATE: TBA September 2024

		Section / Lead	Description
	INFORMATION AND OTHER ITEMS		
	Dispensations Issues	Adesuwa Omoregie Legal	To receive an update on the use of dispensations.
	Report on Code of Conduct Issues	Adesuwa Omoregie	To receive an update as to any code of conduct cases
	Work Programme 2024 / 2025	Democratic Services Karen Dunleavy	

DATE: TBA November 2024

		Section / Lead	Description
	Members Training Programme	Adesuwa Omoregie/Democratic Services	To review training attendance, including feedback received in relation to sessions attended. Provide and update on the LGA Training Programme
	INFORMATION AND OTHER ITEMS		

	Civic Awards	Rachel Edwards/Sue Proctor	Committee to consider Civic Award nominations and recommend qualifying nominees for approval by Full Council.
	Dispensations Issues	Adesuwa Omoregie Legal	To receive an update on the use of dispensations.
	Report on Code of Conduct Issues	Adesuwa Omoregie Legal	To receive an update as to any code of conduct cases
	Work Programme 2024 / 2025	Democratic Services Karen Dunleavy	

DATES: TBA FEBRUARY 2025

	Section / Lead	Description
Start Time of Committee Meetings 2025/26	Karen Dunleavy	To agree the start time of meetings for the new municipal year 2025/26.
INFORMATION AND OTHER ITEMS		
Dispensations Issues	Adesuwa Omoregie Legal	To receive an update on the use of dispensations.
Report on Code of Conduct Issues	Adesuwa Omoregie Legal	To receive an update as to any code of conduct cases
Work Programme 2024 / 2025	Democratic Services Karen Dunleavy	

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